

**CALL FOR ADMISSION TO PHD COURSES  
FOR THE XXXIX CYCLE**  
*The deadline for this call is 1 pm (CEST) of June 7<sup>th</sup> 2023*

**Art. 1 – SUBJECT OF THE CALL**

1.1 The selection process has been announced at the University of Padua for admission to PhD Courses for the 2023/2024 academic year - XXXIX cycle (hereinafter 'selection process').

The research subjects, methods and criteria for candidate selection to be used for ranking purposes are indicated on the specific information sheet for each Course (Appendix 1).

The information sheets also indicate:

- the number of funded and unfunded places that will be assigned according to the specific rankings for each Course;
- the number of places reserved for candidates with foreign qualification;
- the number of places foreseen within "Budget MIUR Dipartimenti di Eccellenza" reserved for candidates with foreign qualification;
- the number of places financed by Ministerial Decree n. 118/2023 within the National Recovery and Resilience Plan (PNRR), in the frame of Mission 4 Component 1 Investment 3.4 and Mission 4 Component 1 Investment 4.1;
- the number of places financed by the National Recovery and Resilience Plan (PNRR), Mission 4, component 2 "From research to business", funded by European Union NextGenerationEU. The places financed under the National Recovery and Resilience Plan (PNRR) are linked to the following specific projects:
  - National Centers (CN);
  - Innovation ecosystems (EI)
  - Research Infrastructures and Technological Innovation Infrastructures (INFR)
  - Extended Partnerships (PE).

Winners of scholarships that are linked to specific research topics must mandatorily carry out research activities based on specific binding Projects which are available in the Appendix.

1.2 The number of places available with a grant, for any subject, may be increased with funding from public and private entities or following further ministerial calls.

All places funded by an external body or a Department will become available if the agreements with the partners involved are concluded successfully; shouldn't these places become available, the number of unfunded places may also be reduced.

1.3 In accordance with Italian Ministerial Decree no. 226/2021, in order for PhD courses to go ahead, they may be subject to compliance checks on accreditation requirements, carried out by the Italian Ministry for University and Research (MUR). Therefore, only following the positive outcome of these checks may successful candidates enrol.

1.4 With reference to scholarships funded by MD 118/2023, the Italian Ministry for University and Research (MUR) will verify the eligibility of the projects and the Italian National Agency for the Evaluation of Universities and Research Institutes (ANVUR) will verify the compliance with the requirements foreseen. Once these checks have been completed, MUR will communicate the final allocation of the funding due to each university. The assignment of scholarships is therefore to be considered conditionally subject to the positive evaluation of both consistency and eligibility and the allocation of ministerial funds.

The use of the masculine gender has no discriminatory nature but it is understood as a gender-neutral language and responds only to the needs of more immediate communication.

**Art. 2 – JOINT PHD COURSES**

2.1 The following joint PhD Courses are offered at the University of Padua:

- Astronomy with the National Institute for Astrophysics (INAF)
- Brain, Mind and Computer Science with Fondazione Bruno Kessler
- Fusion Science and Engineering with Università Napoli Federico II

- Historical, Geographical and Anthropological Studies with Ca' Foscari University of Venice
- Human Rights, society and multi-level governance with Tangaza University College (Kenya)
- Developmental Medicine and Health Planning Sciences with Fondazione Istituto di Ricerca Pediatrica Città della Speranza
- Molecular Sciences with the National Research Council (CNR)
- Physics with the National Institute for Nuclear Physics (INFN)

2.2 Each agreement shall regulate relations between the Parties involved, their respective contributions and commitments, the organisation of the Course, the specific management of the financial resources and the learning resources made available by the institutions forming part of the agreement for each Course.

### Art. 3 – ADMISSION REQUIREMENTS

3.1 Anyone in possession of the following, regardless of nationality, may apply to take part in the selection process:

- diploma di laurea (pre-reform regime);
- laurea specialistica/magistrale (post-reform regime);
- Second-level academic qualifications awarded by AFAM (Higher Education in Art and Music) institutions.

#### 3.2 Admission to the selection process for candidates who have not yet been awarded their academic qualification

Anyone yet to be awarded the required academic qualification, but who will have received it by and no later than September 30<sup>th</sup> 2023, may also apply to take part in the entry examinations. Otherwise, admission to the course will be denied. During the application phase, these candidates must attach:

- certificate or self-certification (in the cases provided for by Italian law) attesting the enrolment in a second cycle degree (Master's);
- certificate or self-certification (in the cases provided for by Italian law) of the first cycle degree (Bachelor's) with grade;
- certificate or self-certification (in the cases provided for by Italian law) of the list of exams/transcript of records of both first (Bachelor's) and second-cycle degree (Master's), with grade;
- any other document deemed useful for the assessment of the suitability of the qualification held (e.g. Diploma Supplement, Declaration of Value, Statements of Comparability and Verification issued by ENIC-NARIC centres).

Admission will be conditionally granted to these candidates, who will have to provide self-certification regarding the qualification awarded (or the certificate itself if the qualification was awarded in a non-EU country), together with an identity document by October 5<sup>th</sup> 2023. Said certification must be sent via email to [phd.application@unipd.it](mailto:phd.application@unipd.it). The self-certification (or the certificate itself if the qualification was awarded in a non-EU Country), must indicate the name of the university that awarded the qualification, the date it was awarded, the kind of degree (second-cycle Italian - degree, Master's Degree or equivalent qualification), and the grade achieved, together with a copy of a valid identity document.

#### 3.3 Admission to the selection process for candidates with an academic qualification awarded abroad

Applicants with an academic qualification awarded abroad can be admitted to a PhD course only if the above-mentioned qualification is equivalent to a second-cycle Italian degree ("Laurea magistrale a ciclo unico"/"Laurea specialistica"/Laurea magistrale") awarded at an officially recognized foreign academic institution, which grants admission to a PhD course in the education system/Country in which it was awarded (except for significant differences). Said qualification must be comparable to the Italian degree required for the admission to a PhD course (i.e. Master's Degree or another equivalent second-cycle degree).

Admission to the selection process will be conditionally granted to those candidates in possession of an academic qualification awarded abroad that has not yet been officially recognised as equivalent to a second-cycle Italian qualification by the competent academic bodies of Italian universities.

To this end, when completing the online application process, the candidate must request that their qualifications be verified and attach the following documents:

##### A. For candidates in possession of an academic qualification:

- certificate or self-certification (in the cases provided for by Italian law) of both first (Bachelor's) and second-cycle degree (Master's), with grade;
- certificate or self-certification (in the cases provided for by Italian law) of the list of exams/transcript of records of both first (Bachelor's) and second-cycle degree (Master's), with grade;

- any other documentation deemed useful for the assessment of the suitability of the qualification held (e.g. Diploma Supplement, Declaration of Value, Statements of Comparability and Verification issued by ENIC-NARIC centres).

**B. For candidates yet to be awarded the required academic qualification:**

- certificate or self-certification (in the cases provided for by Italian law) of first (Bachelor's) cycle degree, with grade;
- certificate or self-certification (in the cases provided for by Italian law) of the list of exams/transcript of records of both first (Bachelor's) and second-cycle degree (Master's), with grade;
- certificate or self-certification (in the cases provided for by Italian law) attesting the enrolment in a second cycle degree (Master's);
- any other documentation deemed useful for the assessment of the suitability of the qualification held (e.g. Diploma Supplement, Declaration of Value, Statements of Comparability and Verification issued by ENIC-NARIC centres).

The above-mentioned documents must be drawn up in Italian or English, under penalty of exclusion from the selection. In cases where self-certification is not allowed (e.g. non-EU candidate with a qualification awarded abroad), if the official documentation issued by the university where the qualification was obtained is not already in English, the candidate must attach also a certified translation in Italian or English. The Selection Committee evaluates the suitability of the foreign degree according to the documentation attached to the application, and can therefore exclude the candidate if such documentation does not provide sufficient information for the assessment.

#### **Art. 4 – APPLICATION FORM**

4.1 The application form to participate in the selection process may only be submitted using the dedicated online procedure, available at: <https://pica.cineca.it/unipd/dottorati39>. Application forms must be submitted no later than 1 pm (CEST) on the announcement deadline date (June 7<sup>th</sup> 2023).

Candidates intending to apply for more than one Course must complete a separate application for each chosen Course.

Should the Course have more than one curriculum, candidates must indicate their order of preference. Preferences expressed on the application form will provide an indication of the candidate's interests and will not be binding for the Committee.

If the Course has more than one curriculum and separate rankings be drawn up, the candidate can apply for only one curriculum.

With regard to each Course, candidates must indicate whether they are exclusively competing for unfunded places. This choice cannot be changed afterwards.

With regard to each Course, candidates also wishing to compete for places with priority research grants are obliged to indicate this in their application, selecting the relative subjects. This option will be a binding priority choice.

Priority research grants are linked to specific curricula, if present, in accordance with the information provided on the sheet for each single Course.

Only candidates who have made a specific request to do so in their application may compete for priority research grants and reserved places. These choices are final.

4.2 All required documents to be submitted listed in the information sheet for the chosen PhD course must be attached to the application form, together with a copy of a valid identity document. If the candidate is applying for more than one course, each application must be completed with the relative documents required. All documentation must be attached in pdf format.

For all legal purposes, the application is to be considered as a self-certification of the data included therein and of the attached documents, in accordance with articles 46 and 47 of Italian Presidential Decree no. 445/2000 and subsequent amendments.

**Once the application form has been completed, it must be printed, signed and re-uploaded following the instructions described in the online procedure, and copy of a valid identity document must be attached. A missing signature and/or missing identity document could lead to exclusion from the selection process.**

**The online procedure for submitting the application form can be also accessed through SPID (Public Digital Identity System), by choosing the University of Padua from the list of providers available: in case of access via SPID, no signature will be required when submitting the application.**

4.3 After closing the application, the candidate can, where applicable, request **reference letters** by completing the appropriate section on the application form. The candidate can request reference letters before June 9<sup>th</sup> 2023 at 1 pm (CEST). A notification for completion of the letter will be sent to the referee only after the application has been fully submitted.

The referee will be automatically notified by the system and will have to personally complete the reference letter section in the online procedure and submit it by the deadline of **June 9<sup>th</sup> 2023 at 1 pm (CEST)**.

Reference letters attached by the candidate will not be taken into consideration.

4.4 The application is automatically sent to the University when the online procedure has finally been completed. Therefore, no paperwork needs to be delivered or sent to the University's offices.

**4.5 Candidates are invited to complete applications for the selection process well in advance of the closing date specified in this competition notice.**

Candidates are responsible for verifying that the procedure is completed correctly. No complaints will be accepted for any malfunctioning of the IT system due to overload experienced by candidates near the closing date.

4.6 Candidates with disabilities or specific learning disabilities (SLD) may support the admission tests with reasonable adjustments, making an explicit request to the Student Services Office - Inclusion. To this end it is necessary to:

- 1) request the individualized test through the dedicated online application;
- 2) send an email to [inclusione.studenti@unipd.it](mailto:inclusione.studenti@unipd.it) specifying the supports, aids or compensatory measures needed (additional time assigned cannot exceed 30% for candidates with SLD and 50% for candidates with disability);
- 3) send the relevant documentation to the Student Services Office – Inclusion ([inclusione.studenti@unipd.it](mailto:inclusione.studenti@unipd.it)), together with a copy of a valid identity document by 1 pm of June 7<sup>th</sup> 2023.

Useful documentation for reasonable adjustments includes:

- certification pursuant to Law 104/1992;
- civil disability certification;
- SLD diagnosis certification (issued for no more than 3 years, or renewed as an adult, by facilities of the National Health Service or by specialists and accredited facilities).

Candidates with disabilities or specific learning disabilities (SLD) residing in foreign Countries must submit the certification about disability or SLD issued in the Country of residence, together with a sworn translation in Italian or English. On the basis of the documentation presented, and after possible interview with dedicated personnel (way to be agreed), supports for the test will be considered.

It is therefore recommended to contact the Student Services Office – Inclusion well in advance of the date of the test, by sending an email to [inclusione.studenti@unipd.it](mailto:inclusione.studenti@unipd.it).

Further information can be found at the following link: <https://www.unipd.it/en/inclusion-reception-and-admissions-tests>.

## **Art. 5 – ADMISSION PROCEDURES AND ENTRY EXAMINATIONS**

5.1 Information on selection procedures and the dates for examinations, if applicable, are provided in the information sheets specific to each Course.

**For all intents and purposes, the examination dates indicated in the Course information sheets represent official notification. Candidates will therefore not receive any further call or notification regarding the entry examinations.**

To take the examinations, candidates must connect on the day and at the time indicated in the aforementioned information sheets, providing a valid identity document (e.g. a national identity card, passport or driving licence).

5.2 Oral examinations will be considered passed if the candidate obtains a mark equivalent to at least 7/10.

If specified in the individual Course information sheet, the Committee will carry out a pre-selection on the basis of the academic qualifications presented by the candidate. Candidates who pass the pre-selection phase, obtaining a minimum score of 7/10, will be admitted to the oral examination.

The entry examination will be taken in the language(s) indicated in the Language(s) section of the specific information sheets for each Course, under the item "Admission exam".

5.3 Candidate will take the oral examination remotely only if they selected this option in the admission form; in this case the oral examination will be via Zoom or, if not available in their country, another equipment agreed with the Commission. Candidates must guarantee that they will use a webcam in order for them to be correctly identified by the Selection Committee and that they will connect on the day of the oral examination.

For identification purposes, and under penalty of exclusion from the selection process, candidates are required to identify themselves showing the same identity document already sent as an attachment to the application before the start of their oral exam.

Failure to connect or be reachable on the day and at the time agreed, or failure to show a valid identity document pursuant to the previous paragraph, may result in exclusion from the selection process.

The University of Padua shall accept no responsibility for any technical issues that may prevent the oral examination from being correctly carried out.

5.4 Oral examinations are public.

5.5 For candidates who have also submitted an application for priority research grants, the Committee will also verify their suitability for the specific subject.

5.6 If the PhD courses are structured in curricula and only one ranking will be drawn up, the Committee shall also assign each candidate with a single curriculum in relation to the candidate's scientific profile, based on the examinations taken and the documentation provided.

5.7 In the case of PhD Courses with places reserved for candidates with foreign qualification, the information sheet for each Course specifies if there are any different admission procedures and specific rankings for the admission of candidates with the requirements requested, or if there will be a single ranking for admission to the Course with places/grants reserved for eligible candidates with the requirements requested.

## **Art. 6 – SELECTION COMMITTEES**

The Selection Committees are appointed by the Rector according to the proposal put forward by the PhD Board, in accordance with the [University Regulations governing PhD Programmes](#).

## **Art. 7 – RANKINGS AND ADMISSION TO COURSES**

Upon conclusion of entry examinations, each Committee compiles the general ranking for admission to the Course based on grades achieved in the examinations. Candidates will be granted admission to the courses according to the Course ranking or any other specific ranking, if applicable.

If the candidate has been successful in their application to more than one PhD course, they will have to decide on one only Course upon enrolment.

### **7.1 Assignment of places for priority research grants**

The general ranking for admission to the Course will indicate whether candidates are eligible for the priority research grants they applied for and the assigned curriculum, if the PhD Course offers more than one curriculum.

Grants will be awarded based on the merit ranking.

If the successful candidate is eligible for a priority research grant, this grant will be assigned as a priority, as provided for by art. 4.

If several successful candidates are eligible for the same priority research grant, the Committee will award the grant based on the merit ranking.

If several priority research grants are available and a successful candidate is eligible for more than one of these grants, it is up to the Committee to decide how to award each grant.

### **7.2 Assignment of places in case of Courses with curriculum-based rankings**

If the PhD Course is structured into curricula and separate curriculum-based rankings will be drawn up, candidates are admitted to each curriculum up to the number of places available for that curriculum.

Should the number of candidates be lesser than the number of places available, not assigned to a specific curriculum, these places can be assigned to candidates applying for other curricula, according to their respective rankings.

If, on the deadline for the submission of the application (August 4<sup>th</sup> 2023), there should be vacant places not assigned to a specific curriculum, remaining places can be assigned to candidates applying for other curricula, according to their respective rankings as well as to what stated in art. 10.

### **7.3 Assignment of places for candidates with foreign qualification**

If the individual information sheet for the chosen Course indicates specific admission procedures relating to candidates with foreign qualification, the Committee will compile specific rankings according to the indications provided.

If, on the other hand, the information sheet for the chosen PhD Course does not indicate any specific admission procedures relating to the aforementioned candidates, the reserved place will be awarded to the eligible candidates in possession of the necessary requirements, on the basis of the general merit ranking.

In any case, these places are reserved only for candidates who specifically applied for them.



If the place/grant is not awarded to anyone, it will be made available as an ordinary place and awarded according to the general ranking for admission to the Course.

If, at the end of enrolment procedures, any places become available, as a result of explicit or tacit enrolment withdrawal, these shall become vacant for other candidates, according to ranking, assigned curriculum and level of eligibility.

7.4 The Rector approves the selection proceedings and declares the ranking official for the admission of candidates. The rankings will be made public from **July 19<sup>th</sup> 2023** through:

- Publication on the University's official register;
- Publication on the University of Padova website: <https://www.unipd.it/dottorato/dottorati-39-ciclo>

Successful candidates must enrol by **August 4<sup>th</sup> 2023**. Information on enrolment procedures will be published at the same time as the rankings.

Publication of enrolment deadlines are to be considered as official notification for all intents and purposes.

**No personal communication will be sent to the candidates. Candidates granted admission to the Courses are responsible for checking enrolment dates and procedures.**

## **Art. 8 – PHD COURSES AND MEDICAL SPECIALISATION SCHOOLS**

8.1 If successful in the selection process for a PhD, students enrolled at medical Specialisation Schools will be allowed to enrol in a PhD Course in compliance with the following conditions:

- a) compatibility, also in consideration of the distance between the seats, of the activities and commitment envisaged by the Specialization School and the PhD Course, certified by the Board of the Specialisation School and by the Academic Board of the PhD Course;
- b) incompatibility between the PhD grant and the emoluments, however denominated, received in relation to the activities of the specialization school.

8.2 In cases of joint attendance, the request for a reduction in doctoral activities is approved by the Academic Board of the PhD Course, after a positive assessment of the consistency of the research activities already carried out in the medical Specialization course with the doctoral project. In order to accept the application referred to in this paragraph, the opinion of compatibility, expressed by the Board of the Specialization School, of the doctoral project with the didactic purposes of the Specialization School is also required. If the application referred to in this paragraph is accepted, the PhD Course will have in any case a duration of no less than two years.

## **Art. 9 – ENROLMENT**

9.1 Successful candidates, with or without a grant, must enrol by **August 4<sup>th</sup> 2023**, following the procedures published together with the rankings.

**Failure to enrol by the deadlines set for each Course will be considered as renunciation of the place (with or without a grant), which will subsequently be assigned to the next candidate according to the ranking.**

9.2 The enrolment form must contain all the attachments indicated in the instructions, including a copy of a valid identity document and a passport-size photograph; after concluding the enrolment procedure, the regional fee (art. 12) must be paid as indicated.

The simultaneous enrolment of students in two courses of study is allowed in accordance with the provisions of Law no. 33 of 12 April 2022 and the related implementing decrees.

When completing the enrolment form, the successful candidate declares, inter alia, that:

- They shall undertake to ask the competent body of the Course for authorisation to carry out work outside of the course;
- and, if a grant holder:
- They have not already benefited from another PhD Course grant in the past;
  - They will not accumulate the grant with another grant, awarded for whatever reason, except for those assigned by national or international institutions for the purposes of integrating the research activities of the PhD student with time spent abroad;
  - They are aware that the grant is only awarded to those who have a yearly income (gross sum) that is below the equivalent of a year's grant amount for the tax years when the grant will mainly be used, and shall provide prompt notification should their income exceed this limit;
  - They shall undertake to pay back the monthly grant instalments received in the academic year in which their income exceeded the limit;
- and, if a priority research grant holder:

- They are aware that the priority research grant is awarded subject to the candidate carrying out the research indicated in the relative agreement and respecting the agreement's contents.

9.3 Candidates with a foreign qualification must also attach to their application:

- in case of academic qualifications awarded in non-EU Countries: a copy, in Italian or English, of the second-cycle degree as well as a copy of the certificate indicating the examinations taken and the relative grades, together with the translation, legalisation and Declaration of Value issued by Italian diplomatic or consular authorities or, alternatively, Statements of Comparability and Verification issued by ENIC-NARIC;
- in case of academic qualifications awarded in European Union Countries: Diploma and Diploma Supplement in English for the second-cycle qualification or, alternatively, Statements of Comparability and Verification issued by ENIC-NARIC centres;
- a valid stay permit if already issued, or a copy of the request made to the competent authorities within 8 working days of arriving in Italy (only for non-EU citizens).

Should there be any doubts regarding the nature or validity of academic qualifications awarded in EU countries, the University reserves the right to request the certificate or a Declaration of Value. For further information on the Declaration of Value, visit the web page <http://www.studiare-in-italia.it/studying/info-07.html>.

Candidates in possession of a foreign academic qualification who have not provided the required documentation requested at the time of enrolment will be enrolled conditionally and will be excluded from the PhD course, with the obligation of refunding grant instalments unduly received, if:

- They do not submit such documentation within 12 months of the start of the course;
- Following verification, the academic qualification does not meet the requirements of the present competition notice and does not permit enrolment on the PhD course.

#### **Art. 10 – VACANT PLACES**

Following explicit or tacit withdrawal by successful candidates before the start of the course, any vacant places will be assigned to the next candidates in the ranking, according to the criteria set out in art. 7.

Should any places with funding become available following withdrawals, the following may apply for such vacant places, according to the rankings: winners who already enrolled without scholarship, winners of a place without funding who haven't enrolled by the deadline for the enrolment, the other eligible candidates in the ranking. Those candidates who in the application form indicated that they competed exclusively for unfunded places cannot apply for vacant places with funding.

#### VACANT PLACES – PRIMARY PHASE

Candidates with the right to a vacant place will be notified through publication of the list of replacement candidates at the address <https://www.unipd.it/dottorato/dottorati-39-ciclo> from **August 25<sup>th</sup> 2023**.

Candidates will be required to enrol by August 31<sup>st</sup> 2023, as provided for in art. 9.

#### VACANT PLACES – SECONDARY PHASE

From **September 5<sup>th</sup> 2023**, any further available places will be published and interested candidates must submit their **applications** by September 8<sup>th</sup> 2023 according to the procedure indicated. Candidates who have submitted their applications for vacant places will be contacted directly by the office and will have to complete enrolment by September 13<sup>th</sup> 2023. Successful applicants without funding who are interested in a vacant place with funding may apply for a place if, within the time allowed, they have also tacitly given up a place without funding.

**No personal notifications will be sent to the candidates.**

Any places that may become available by September 30<sup>th</sup> 2023 can be reallocated according to the merit ranking.

#### **Art. 11 - GRANTS**

11.1 For priority research grants, the research subject will also be specified. Holders of these grants are under the obligation to carry out the research activities specified in the agreement between the University and the institution providing funding for the grant, and must respect the contents of the agreement.

11.2 Grants are only awarded to those who have a yearly income (gross sum) that is below the equivalent of a year's grant amount for the tax years when the grant will mainly be used. Should the grant holder's income

exceed this limit, they will lose their right to the grant for the academic year in which the limit was exceeded. In this case, the PhD student concerned will be obliged to pay back any monthly grant instalments already received.

Should applications have equal merit, the assessment of the applicant's economic situation is the deciding factor in awarding a grant. This is calculated pursuant to ISEE (Equivalent Economic Situation Indicator) values. Unfunded places will be awarded to the younger applicants.

11.3 In accordance with Italian Ministerial Decree 247 dated 23 February 2022, published on the Official Gazette no. 80 of 5/4/2022, the annual amount of the grant is € 16.243, gross sum, less national insurance and pension contributions payable by the recipient to INPS (Italian National Institute for Social Security), pursuant to art. 2, paragraph 26 et. seq. of (Italian) Law no. 335 dated 8 August 1995, and subsequent amendments and integrations.

11.4 PhD grants cannot be used together with other grants, awarded for whatever reason, except for those assigned by national or international institutions for the purpose of integrating the research activities of the PhD student with time spent abroad.

11.5 The amount of the grant is increased by 50% for any time spent abroad.

11.6 The grant takes effect when the holder effectively begins to attend the course.

The grant is paid in deferred monthly instalments.

Anyone who has already benefited from a PhD grant, cannot do so for a second time.

11.7 With regard to scholarships funded by the PNRR, including scholarships pursuant to MD 118/2023, all positions must be covered with a scholarship (non-waivable), as required by MD 301/2022 in par. 3.3 lett. e).

11.8 In the case of joint PhD courses in agreement with other institutions (see art. 2 of the present announcement), the management of financial resources, including grants, is defined and governed by the individual agreements in place. The places reserved to candidates with the admission qualification obtained at the Tangaza University College within the PhD course in Human Rights, society and multi-level governance, are financed with a scholarship provided directly by the Tangaza University College.

#### **Art. 12 – CONTRIBUTION TO SUPPORT INTERNATIONAL PHD CANDIDATES**

12.1 Thanks to the contribution of Fondazione Cassa di Risparmio di Padova e Rovigo, 20 contributions, reserved to candidates with qualifications obtained abroad and not resident in Italy, are available for access to free board and lodging service at ESU facilities (the regional company for the Right to University Education). For the provision of these services, the University may enter into special agreements with third parties.

12.2 Candidates who meet the requirements set out in the previous paragraph may apply for the contribution only when applying for participation in this announcement.

12.3 The ranking will be drawn up by normalizing the scores obtained by the candidates during the admission phase to the PhD: the contribution will be assigned to the candidates in the highest position in the ranking.

If a candidate has applied for more than one PhD course and is eligible in more than one ranking, the highest mark obtained will be considered.

In the event of failure to register in the PhD Course or renouncement to the contribution, the specific ranking drawn up by the University Committee will be scrolled.

#### **Art. 13 – ENROLMENT AND TUITION FEES**

13.1 PhD students are exempt from university tuition fees and must only pay an amount corresponding to the regional fee for the right to education and stamp duty.

13.2 PhD students may request exemption from payment of the regional contribution, quantified as per the ISEE presented. For PhD students with a grant, the quota for the aforementioned contribution, quantified as per the ISEE, will be withheld from the grant payment.

13.3 The amounts referred to in point 1 can be consulted in the Fees and contributions table for those enrolled in PhD courses for the 2023/2024 academic year. This table will be published on the University of Padua website at the address: <http://www.unipd.it/ricerca/dottorati-ricerca/tasse-borse-studio-opportunita-dottorati>.

#### **Art. 14 – COURSE START DATES AND OBLIGATIONS OF PHD STUDENTS**

14.1 Courses will begin on October 1<sup>st</sup> 2023. Admission to a PhD Course is a full time, exclusive commitment.

14.2 PhD students are obliged to carry out the activities relating to their approved research plan and to present a report on the activities and research carried out to the competent body of the Course at the end of each year, as well as the PhD thesis, complete with original contributions, at the end of the course. Theses must be submitted in accordance with the procedures established in the University for PhD courses.

#### **14.3 Obligations for winner of scholarships funded by MD 118/2023**



PhD candidates who enrol with a scholarship funded by MD 118/2023 must also undertake to:

- submit a report according to ministerial deadlines with the timesheet of their activities (organized by month spent at the university, abroad or at a private company) and a summary of the most important tasks. The reporting will be performed through an online platform using the template provided by MUR;
- complete the required mandatory periods of study and research at the company/body/public administration and abroad;
- receive the scholarship avoiding causes of incompatibility with the receipt of the scholarship itself (e.g. exceeding income as regulated by art. 11.2);
- guarantee the respect of the obligations in terms of communication and information as provided by the art. 34 of Regulation (EU) 2021/241, indicating in all the documents that the Programme is funded in the frame of the PNRR, with explicit reference to the funding by the European Union and the NextGenerationEU initiative, including in the papers the EU logo;
- respect the principle of not doing significant harm (DNSH) to environment, in accordance with Article 17 of Regulation (EU) 2020/852.

Places with scholarship funded by MD 118/2023 include mandatory periods of study and research at the company/body/public administration from a minimum of six (6) months to a maximum of twelve (12) months, and mandatory periods of study and research abroad from a minimum of six (6) months to a maximum of twelve (12) months (18 in case of cotutelle) according to the following table:

			<b>Periods abroad</b>	<b>Periods at the company/in centers</b>
MD 118	M4C1 I. 3.4	<b>A. Research on digital and environmental transitions</b>	mandatory	mandatory in companies or research centers
	M4C1 I 4.1	<b>B. Research on PNRR topics</b>	mandatory	elective
		<b>C. Research in the frame of Public Administration</b>	mandatory	mandatory in companies, research centres or Public Administration
		<b>D. Research in the frame of the cultural heritage</b>	mandatory	mandatory in companies, research centres or Public Administration including museums, institutes of the Ministry of Culture, archives and libraries

The revocation of the scholarship applies in the following cases:

- a) the PhD programme is realised in a different way from the project admitted to funding, if the necessary authorisation from the MUR has not been requested beforehand and subsequently granted;
- b) failure to complete the PhD course with reference to the minimum period of study and research at the company or abroad.

The University of Padova may ask the beneficiary to refund any scholarship amounts unduly received.

14.4 PhD students are obliged to carry out the activities relating to their approved research plan and to present a report on the activities and research carried out to the competent body of the Course at the end of each year, as well as the PhD thesis, complete with original contributions, at the end of the course. These must be submitted in accordance with the procedures established in the University for PhD courses.

After evaluating the activities carried out by the PhD student, the competent body of the Course will deliberate whether to admit the PhD student to the next year of the course. With a substantiated decision, the Doctoral Board may also propose to the Rector that the student be excluded from continuing the Course.

## Art. 15 – OBTAINING THE ACADEMIC QUALIFICATION

The PhD is awarded upon successfully passing the final examination. This examination consists of an oral discussion with the candidate on their thesis.

The supervisory committees for the final examination will be formed and appointed in compliance with the Regulations for PhD courses.

#### **Art. 16 – PROPERTY OF RESULTS AND CONFIDENTIALITY**

16.1 Intellectual and industrial property rights on the results obtained by the PhD student, including but not limited to software, patentable or non-patentable industrial inventions, know-how, models, data and data collections, are regulated in accordance with current legislation, the University Regulations and, if applicable, on the basis of individual agreements with Universities, Enterprises and Bodies involved.

16.2 PhD students who realize that they made an invention must immediately inform their supervisor or the Director of the Department, who, from that moment on, shall maintain the confidentiality and notify without delay the Settore Trasferimento di Tecnologia of the University in order to proceed with the evaluation of the results linked to the invention as well as to the appropriate protection measures.

16.3 Candidates who compete for priority research grants undertake to accept the provisions relating to intellectual property agreed in the Convention between the University and the funding body.

16.4 In any case, the PhD student is guaranteed the opportunity to carry out the usual permitted publishing activities, which should be planned in a manner compatible with the protection of any results.

#### **Art. 17 – SPECIAL CASES**

Recipients of funding to support research, selected in the context of international projects (Marie Skłodowska Curie), may be admitted to the courses, subject to the approval of the Academic Board, which will verify the suitability of the research subject compared with the scientific-disciplinary subject matters covered by the course and will also assess the eligibility of the grant holder for admission purposes. Candidates benefiting from fundings/grants deriving from specific agreements signed by the University of Padua as well as foreign scholarship holders may also be admitted to reserved places. For information on how to participate in the selection process, candidates belonging to these categories must contact 'Ufficio Dottorato di Ricerca' (PhD office) via email, using the address [phd.application@unipd.it](mailto:phd.application@unipd.it).

#### **Art. 18 – PROCESSING OF PERSONAL DATA**

The processing of personal data provided by candidates collected for the purposes identified in this notice takes place in compliance with the provisions of EU Regulation 27.04.2016 n. 679 (General Data Protection Regulation, following: GDPR). Further information can be found here: <https://www.unipd.it/en/privacy>

#### **Art. 19 – INDIVIDUAL RESPONSIBLE FOR PROCEEDINGS**

Pursuant to art. 5 of Italian Law no. 241 dated 7 August 1990 (New rules regarding administrative procedures and the right of access to administrative documents) and subsequent amendments, the individual responsible for proceedings is Elena Pavan – Ufficio Dottorato di Ricerca (PhD Office).

#### **Art. 20 – NOTES AND INSTRUCTIONS**

***Disclaimer: this is a translation of the selection announcement for PhD Courses. Its purpose is to provide information to international students. It has no legal value. The only official and legally binding source is the original Italian announcement.***

20.1 The present announcement is to be considered as official notification for all intents and purposes. No personal notifications will be sent to the candidates.

Any amendments or integrations to the present announcement shall be notified through:

- a) Publication on the University's official register;
- b) Publication on the University of Padua website: <https://www.unipd.it/dottorato/dottorati-39-ciclo>

20.2 Candidates can take part in the selection process, subject to verification that they meet the requirements stated in the announcement. Verification will be carried out in accordance with art. 43 of Italian Presidential Decree no. 445 dated 28 December 2000.

The University will check the truthfulness of the declarations which candidates have provided to substitute certificates and, therefore, may exclude candidates from the selection process at any given moment. Anyone making false declarations will be punished in accordance with the penal code and special applicable laws.

The candidate in question will be informed of their exclusion via notification sent to the special digital domicile (email) expressly elected in the application form or, if not indicated, the residence address.

At any given moment, even after Courses have begun, the University may carry out checks into the truthfulness of the declarations provided and may, by a substantiated decision, exclude candidates for failing to meet the requirements set out in the announcement.

20.3 The University shall assume no responsibility for the loss of any notifications resulting from the candidate providing inaccurate indication of their contact and residence details or caused by failure or delay to communicate any variations of these details. The University shall not be held responsible for any telecommunications or postal errors which are not the fault of the University itself.

20.4 Any matters not covered by the present announcement shall be governed by current applicable rules and legislation and, specifically: Italian Ministerial Decree no. 226 dated 14 December 2021; University Regulations on PhD courses; Agreements with other institutions for the creation of PhD courses and agreements for PhD funding.

#### **FOR FURTHER INFORMATION:**

In case of technical issues, please contact the Support Service using the procedure available at the bottom of the webpage <https://pica.cineca.it/unipd>

For assistance with completion of the online application:

- Write to [phd.application@unipd.it](mailto:phd.application@unipd.it); we cannot guarantee that emails sent to other addresses will be read;
- Telephone Help Desk service at +39 331 6502029 available Monday to Friday from 10.00 am to 12.30 am (CEST).

For information on the PhD course:

Contact the telephone numbers indicated in the information sheet for the PhD course you are interested in, under the section "Further information".

This selection announcement is available on the website at <https://www.unipd.it/dottorato/dottorati-39-ciclo> and a copy is available at 'Ufficio Dottorato di ricerca' (PhD Office), in Via Venezia no. 15 Padova.

To find out the days when 'Ufficio Dottorato di ricerca' (PhD Office) may be closed, please check the University website.

Padova,

The Rector  
Prof. Daniela Mapelli